

## **DUNCAN ENGINEERING LIMITED**

Regd. Office: F33, Ranjangaon MIDC Karegaon, Tal Shirur Pune 412209

CIN: L28991PN1961PLC139151, Website: [www.duncanengg.com](http://www.duncanengg.com)

Tel: + 91-2138-660066, Fax: + 91-2138-660067 Email ID: [complianceofficer@duncanengg.com](mailto:complianceofficer@duncanengg.com)

### **NOTICE TO SHAREHOLDERS**

#### **SPECIAL WINDOW FOR RE-LODGE MENT OF TRANSFER REQUEST OF PHYSICAL SHARES**

Pursuant to SEBI Circular No. **SEBI/HO/MIRSD/MIRSD-PoD/P/CIR/2025/97**, dated July 02, 2025, the Company is offering a one-time special window for physical shareholders to submit re-lodgment requests for the transfer of shares. The special window is open from July 07, 2025 to January 06, 2026 and is applicable to cases where original share transfer requests were lodged prior to April 01, 2019 and were returned/unattended or rejected due to deficiencies in documentation, process or any other reason. The shares re-lodged for transfer will be processed only in dematerialized form during this window. Eligible shareholders may submit their transfer requests along with the requisite documents to the Company's Registrar & Share Transfer Agent (RTA) at the following address:

#### **MUFG Intime India Private Limited**

(Formerly Link Intime India Private Limited)

Block-202, 2<sup>nd</sup> Floor, Akshay Complex, Near. Ganesh Temple,

Off Dhole Patil Road, Pune - 411 001.

**Email :** [rnt.helpdesk@in.mpms.mufg.com](mailto:rnt.helpdesk@in.mpms.mufg.com)

**Phone:** [+91-020-26160084](tel:+91-020-26160084)/[+91-020-26161629](tel:+91-020-26161629)

The shareholders holding shares in physical form are requested to update their KYC and convert their physical share certificates to dematerialized (electronic) form. The shareholders are also requested to claim their unclaimed dividends, if any. If not claimed within seven years, both unclaimed dividend and corresponding shares will be transferred to the Investor Education and Protection Fund Authority (IEPFA) as per regulatory norms.

**By the Order of the Board of Directors  
For Duncan Engineering Limited**

**Sd/-**

**Shanu Gupta**

**Company Secretary (Mem No A74877)**

**Place: Noida**

**Date: 05.09.2025**